

## **STAFF ACCOUNTANT**

**DEPARTMENT:** Finance



**REPORTING TO:** Accounting Manager

### **DESCRIPTION**

S&H Systems is a single-source, full-service systems integration company – delivering dependable material handling systems, software and post-sale support since 2002. The accounting organization is responsible for all financial activities including financial reporting, budgeting and forecasting, treasury, accounts payable, accounts receivable, and payroll.

We are seeking qualified candidates to support the accounting department in managing the expanded growth of S&H Systems. Successful candidates may have held accounting or financial support positions in public or private companies and demonstrated experience in understanding rules, regulations, best practices and performance in accordance with generally accepted accounting principles (GAAP) in an accurate and timely manner.

This position will support all parts of our financial, accounting, and reporting functions. In addition, this person will be expected to prepare journal entries, billing statements, invoices, account reconciliations, job costing reports and similar documents.

### **BASIC QUALIFICATIONS**

- Associates Degree in Accounting along with two years Finance/Accounting experience
- Excellent interpersonal, communication, organizational, and time management skills
- Experience with accounting closing process, including preparing and reviewing reconciliations as well as documentation accounting conclusions and related support
- Proficient in accounting and tax preparation software and Microsoft Excel

### **PREFERED QUALIFICATIONS**

- Bachelor's Degree in Accounting and four years or more of related experience
- Operational accounting experience with a medium to large size company
- Experience handling large amount of data and working in a fast-paced environment
- A demonstrated history of solving multiple and complex operational and accounting challenges
- An aptitude for information technology and solid analytical skills